

Logikcull Production Requirements

Acceptable format for productions using Logikcull's Database Upload

Data must be compressed in a single zip file and should NOT be password protected or made up of multipart zips.

Directory structure typically includes the following folders within a top-level volume folder:

DATA - Contains the required metadata load file (DAT or CSV) and an image load file (OPT or LFP)

Logikcull accepts the following encoding formats for these load files:

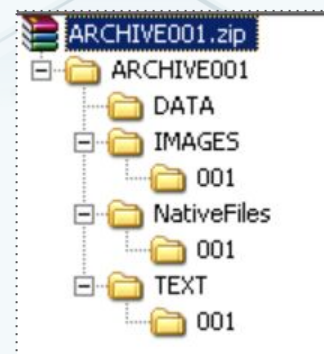
- UTF8
- UTF16
- ISO-8859-1 (Latin 1 - also sometimes referred to as Western European)

IMAGES - Supported formats:

- Single page black and white TIFF and color JPEG
- Multi-page black and white TIFF
- Multi-page PDF (black and white, or color)

NATIVES - Native path must be provided in the DAT file

TEXT - Text path must be provided in the DAT file



Metadata Load File Structure

The sort order between the metadata load file and the image load file must be aligned.

Must have a header row with unique/clear field names so that they can be mapped properly.

	A	B	C	D	E	F	G	H	I	J	
1	BEGDOC	ENDDOC	BEGINFAMILY	ENDFAMILY	AUTHOR	SENTDATE	SENTTIME	RECEIVEDDATE	RECEIVEDTIME	EMAILSUBJECT	File Path
2	LGK0002095	LGK0002095	LGK0002095	LGK0002097	joe cull	06/19/2015	12:55:14 PM	06/19/2015	12:55:33 PM	Re: requirments	\cara_semperger_000_1
3	LGK0002095	LGK0002096	LGK0002095	LGK0002097	joe cull	08/12/2015	02:04:34 PM	08/12/2015	02:05:01 PM	Fwd: Pricing	\cara_semperger_000_1
4	LGK0002097	LGK0002097	LGK0002095	LGK0002097	ssample	07/20/2015	10:01:22 AM	07/20/2015	10:01:23 AM	Go for it	\cara_semperger_000_1
5	LGK0002098	LGK0002099	LGK0002098	LGK0002099		05/07/2015	10:52:08 AM	05/07/2015	10:52:09 AM	Re: Clearing	\cara_semperger_000_1

Must be delimited, but you can choose which delimiters to use as long as they are consistent.

Metadata load file makes use of three (3) main delimiters and suggested characters:

- Column (separates load file columns) - ASCII 020 (¶)
- Quote (marks the beginning and end of each load file field) - ASCII 254 (p)
- Newline (marks the end of a line in any extracted or long text field) - ASCII 174 (®)

Metadata load file must include at least the "Begin Doc" field. You can provide any additional fields in the load file.

Fields that cannot be mapped to Logikcull directly can be imported in as new fields, or not imported at all

Date and time fields in the metadata load file are preferably separate fields, and should be in one of the following formats:

Date	Time
mm/dd/yyyy	hh:mm:ss [AM PM]
mm-dd-yyyy	hh:mm [AM PM]
yyyy-mm-dd	hh:mm:ss
yyymmdd	hh:mm

Months (mm), days (dd), and hours (hh) may all be denoted by a single digit.

Logikcull Mappable Fields

List of fields available for direct mapping in a Production Upload

CONTROL NUMBERS

Begin Doc (minimum required)
End Doc
Family ID*
Begin family*
End family*
Begin Attach*
End Attach*

EMAIL METADATA

Email From
Email To
Email CC
Email BCC
Email Subject
Email Date Sent
Email Time Sent
Email Date Received
Email Time Received

FILE METADATA

File Name - (preferably with extension)
File Path
Document Date
File Size
File Author
Last Saved By
File Company
File Keywords
File Title
File Comments
File Subject
File Revision Number
File Date Created
File Time Created
File Date Last Modified
File Time Last Modified
Full Text

SPECIAL FIELDS

Native File Link†
Text File Link†

Metadata load file must include at least the "Begin Doc" field.

You can provide any additional fields in the load file. Fields that cannot be mapped to Logikcull directly can be imported in as new fields, or not imported at all.

(*) "Family ID", "Begin Family" and "End Family", or "Begin Attach" and "End Attach" fields are utilized to establish a family relationship. This can only be accomplished during the initial upload, so include these fields, if applicable. Example of supported metadata information for family members shown below.

(†) "Native File Link" and "Text File Link" in the metadata load file, and the Image File Link in the image load file must be in the relative format.

Doc/Ctrl ID	Begin Doc	End Doc	Begin Family	End Family	Begin Attach	End Attach	Parent ID	Family/Group ID
FAM0000001	FAM0000001	FAM0000001	FAM0000001	FAM0000017	FAM0000002	FAM0000017		FAM0000001
FAM0000002	FAM0000002	FAM0000008	FAM0000001	FAM0000017			FAM0000001	FAM0000001
FAM0000009	FAM0000009	FAM0000017	FAM0000001	FAM0000017			FAM0000001	FAM0000001
FAM0000018	FAM0000018	FAM0000018	FAM0000018	FAM0000021	FAM0000019	FAM0000021		FAM0000018
FAM0000019	FAM0000019	FAM0000020	FAM0000018	FAM0000021			FAM0000018	FAM0000018
FAM0000021	FAM0000021	FAM0000021	FAM0000018	FAM0000021			FAM0000018	FAM0000018
FAM0000022	FAM0000022	FAM0000022	FAM0000022	FAM0000025	FAM0000023	FAM0000025		FAM0000022
FAM0000023	FAM0000023	FAM0000024	FAM0000022	FAM0000025			FAM0000022	FAM0000022
FAM0000025	FAM0000025	FAM0000025	FAM0000022	FAM0000025			FAM0000022	FAM0000022

To learn more go to support.logikcull.com or learning.logikcull.com

To schedule a training, contact your Logikcull Account Manager or Customer Success Manager