



# Hands-On with nVoq Dictation

The following practice dictations will help you dictate accurately.

To give them a try, just open any document or application where you can type, click into a text section, and then activate nVoq.Voice by clicking the microphone icon with your mouse (you can touch it with your finger on a touch screen) or by pressing and releasing the F2 key on your keyboard. Speak the words in the “IF YOU SAY” sections below, and then press the microphone button/F2 key again to stop recording.

## Dictating Dates & Times

### YOU SAY:

Last chest x-ray was July TWENTY-FOUR TWO THOUSAND SEVENTEEN PERIOD Her last echocardiogram was SEVEN SLASH TWENTY-FOUR SLASH TWO THOUSAND SEVENTEEN PERIOD

### YOU SEE:

Last chest x-ray was July 24, 2017. Her last echocardiogram was 7/24/2017.



You can speak dates conversationally and they're automatically formatted in the transcript.

## Dictating Basic Formatting & Punctuation

### YOU SAY:

Patient returns in follow-up of his sleep apnea PERIOD he is here today to review his options for a see PAP PERIOD

### YOU SEE:

Patient returns in follow-up of his sleep apnea. He is here today to review his options for a CPAP.



Speak CPAP as “see PAP”.



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## Dictating with Line Control

### YOU SAY:

SEVENTY FIVE old female with a past history of diabetes mellitus PERIOD NEW LINE Her blood sugars have usually been less than ONE THIRTY-FIVE based on home glucose monitoring PERIOD NEW PARAGRAPH Her fasting blood sugar today was ONE TWENTY PERIOD

### YOU SEE:

75-year-old female with a past history of diabetes mellitus.  
Her blood sugars have usually been less than 135 based on home glucose monitoring.  
  
Her fasting blood sugar today was 120.



"new line" inserts a single carriage return.  
"new paragraph" inserts a double carriage return.

## Dictating Vitals

### YOU SAY:

Blood pressure ONE HUNDRED TWENTY OVER EIGHTY COMMA respirations TEN COMMA pulse SEVENTY-TWO COMMA temperature NINETY-SEVEN POINT TWO PERIOD

### YOU SEE:

Blood pressure 120/80, respirations 10, pulse 72, temperature 97.2.



The blood pressure reading is formatted automatically using the speech engine's built-in medical formatting.



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## Hospice Note Example

### YOU SAY:

NINETY-THREE year old female with a primary hospice diagnosis of hypertensive heart disease and congestive heart failure PERIOD Her PPS is 30% PERIOD Her FAST is 7A PERIOD MUAC is 28 centimeters PERIOD She resides at a SNF PERIOD Her oxygen saturation is 92% on room air PERIOD NYHA classification Stage IV COMMA patient is DNR PERIOD

### YOU SEE:

93-year-old female with a primary hospice diagnosis of hypertensive heart disease and congestive heart failure. Her PPS is 30%. Her FAST is 7A. MUAC is 28 cm. She resides at a SNF. Her oxygen saturation is 92% on room air. NYHA classification stage IV, Patient is DNR.



Dictate acronyms as you would normally speak them:

“FAST” is pronounced “fast”

“SNF” is pronounced “sniff”.

“PPS” is pronounced “P P S”

“MUAC” is pronounced “M U A C”

“NYHA” is pronounced “N Y H A”

## Dictating Medications

### YOU SAY:

Current Medications COLON NUMBER NEXT Evista SIXTY milligrams daily NUMBER NEXT Levothyroxine ZERO POINT ZERO FIVE milligrams daily NUMBER NEXT Claritin TEN milligrams daily NUMBER NEXT Celebrex TWO HUNDRED milligrams daily

### YOU SEE:

Current medications:

1. Evista 60 mg daily
2. Levothyroxine 0.05 mg daily
3. Claritin 10 mg daily
4. Celebrex 200 mg daily



The dictation engine knows most common medication names and dosages.