



Initial Setup

You can open the app directly after installation or by tapping the app icon on your device. Then follow the Mobile Voice setup wizard.

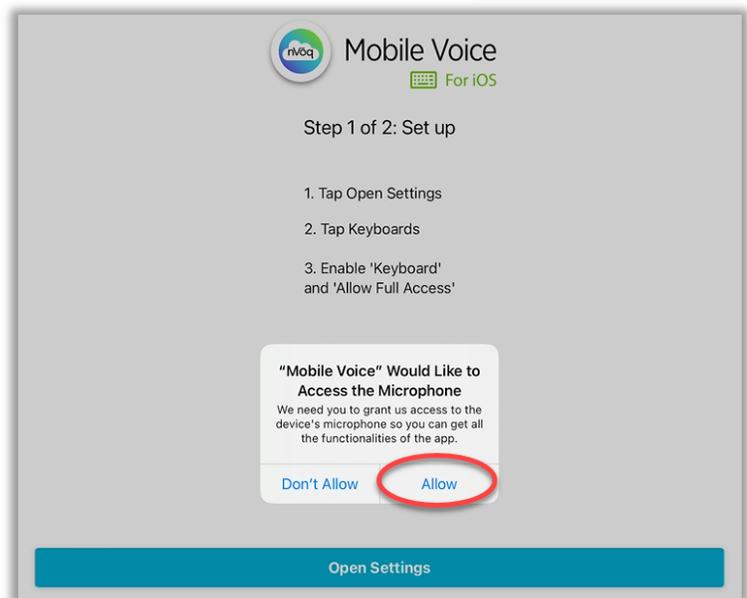
Mobile Voice Setup Wizard

Complete the setup in portrait mode.

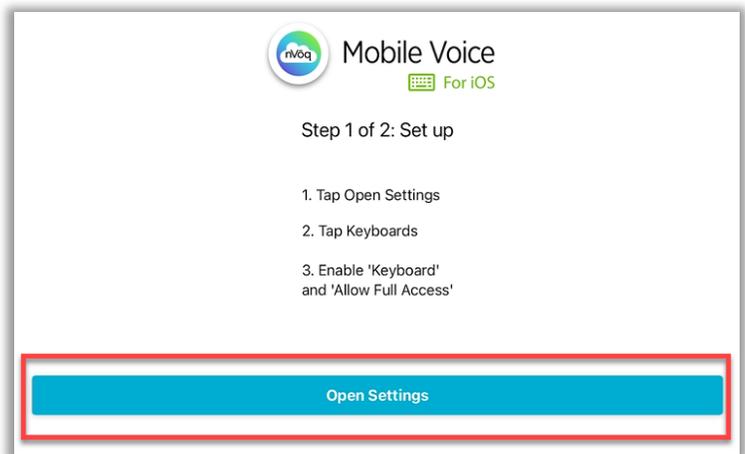
1. Open Mobile Voice by tapping the icon on the home screen.



2. Before you start going through the setup wizard, a message asks if you want to allow Mobile Voice to access the microphone on your device. **You need to allow this in order to record dictation. Tap Allow.**



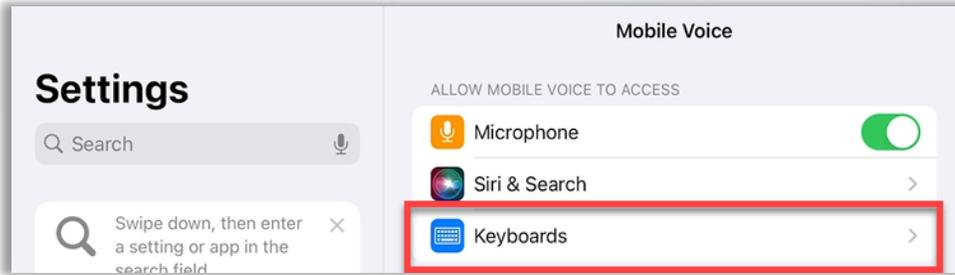
3. On Step 1 of the setup wizard, **review the steps listed in Step 1 of 2: Set up (on screen)**, then tap the **Open Settings** button.





Mobile Voice For iOS

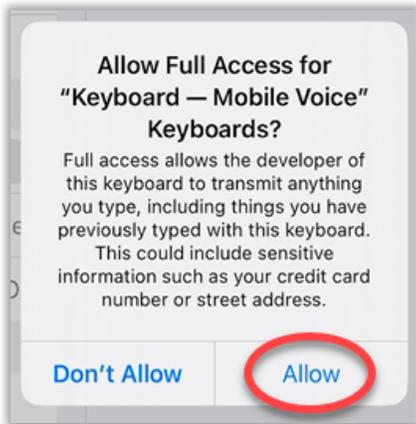
- This takes you directly to the app settings for Mobile Voice in your device Settings. Under ALLOW MOBILE VOICE TO ACCESS, tap **Keyboards**.



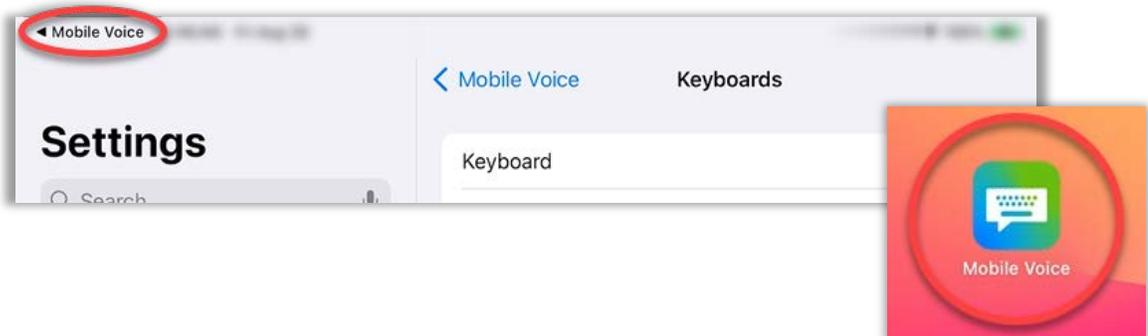
- Slide the toggle to enable the **Keyboard**. Once you enable that setting, the Allow Full Access setting appears. Slide the toggle to **Allow Full Access**.



- A dialogue pops up on screen asking if you want to allow full access for Mobile Voice. This includes a warning that full access allows nVoq to transmit anything you type, including sensitive information. **Mobile Voice is a HIPAA-compliant keyboard, so that is OK.** Tap **Allow**.



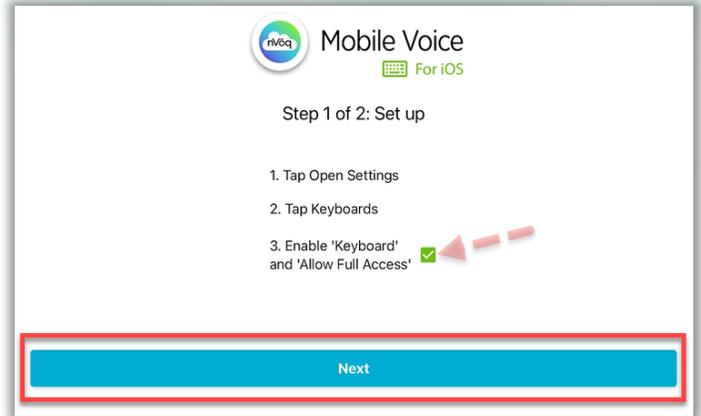
- Navigate back to Mobile Voice. You may be able to tap the ◀**Mobile Voice** link at the top-left of the screen. (Or you can **swipe up** from the dark line at the bottom of the screen to go back to the home screen, and then tap the app icon.)



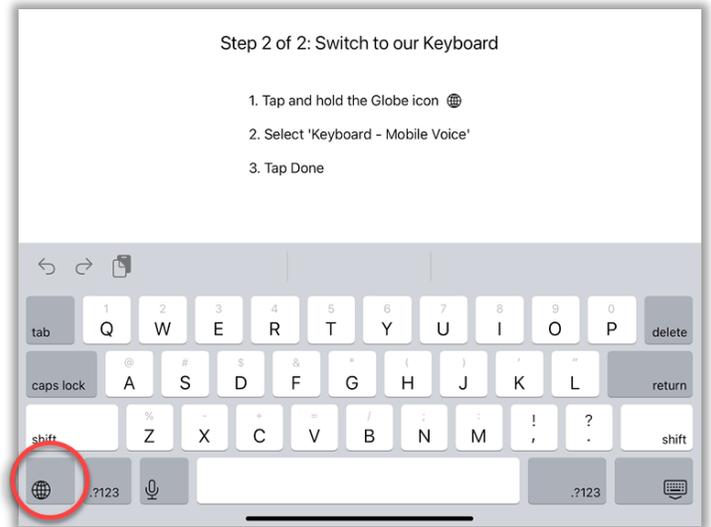


Mobile Voice For iOS

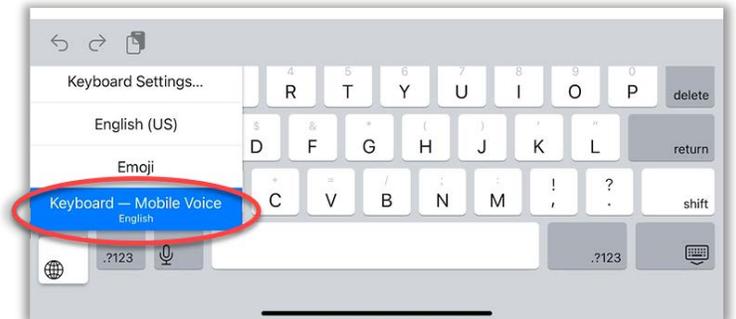
- You will see a green checkmark next to Step 3 on the screen in the Mobile Voice setup. Tap the **Next** button.



- This advances the screen to Step 2: Switch to our Keyboard. As per the instructions, **tap and hold on the Globe icon** at the bottom-left of the screen.



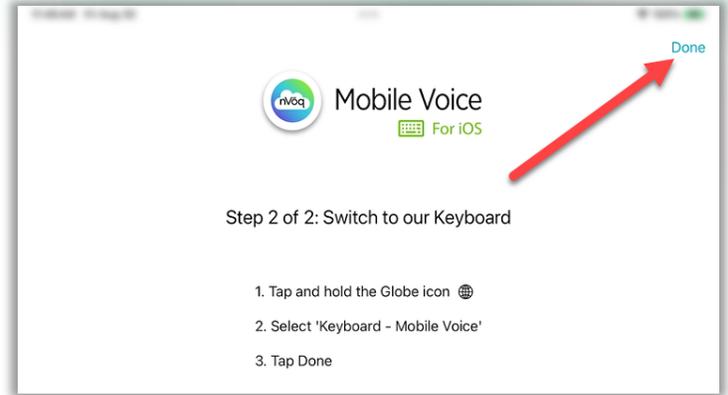
- On the menu that appears, select **Keyboard - Mobile Voice**.





Mobile Voice For iOS

11. Tap **Done** in the upper-right corner.
12. You are taken directly to the sign in screen.





Sign In with an nVoq Account

Signing on with a Single Sign On (SSO) account (like Microsoft Entra ID or Okta) is not supported on nVoq Mobile Voice for iOS.

1. New users must reset their password before they can log in. Tap the **Forgot password?** link below the Sign In button.

Mobile Voice
For iOS

Let's start transforming
your clinical documentation!

Username

Password

healthcare.nvoq.com

Sign In

Forgot password?

2. The Password and Username Recovery page will open in web page in your default browser.

Password and Username Recovery

Having trouble signing in?

I forgot my username

I forgot my password

Username

george.glass@global.com

Enter the username associated with your account.

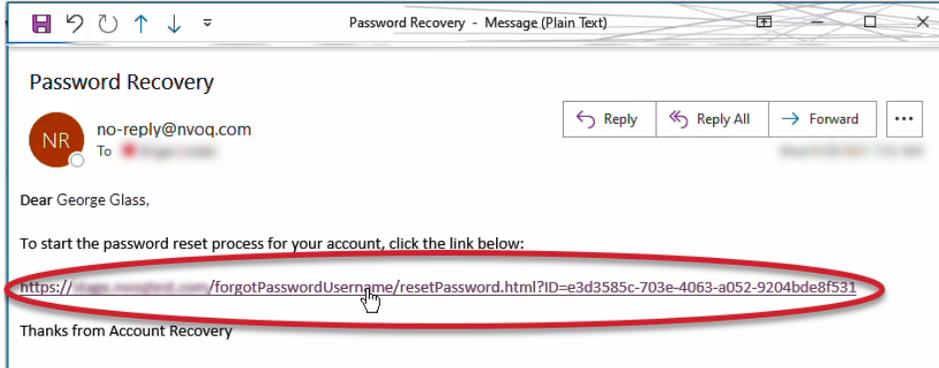
Email me recovery information

- a. Tap the radio button next to **I forgot my password**.
- b. Enter your **nVoq username**.
- c. Tap the **Email me recovery information** button.

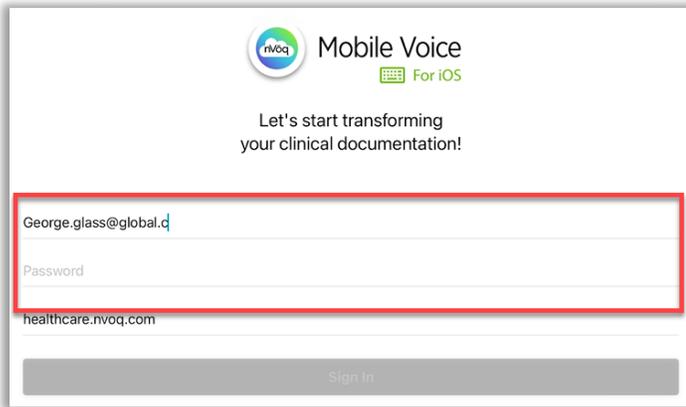


Mobile Voice For iOS

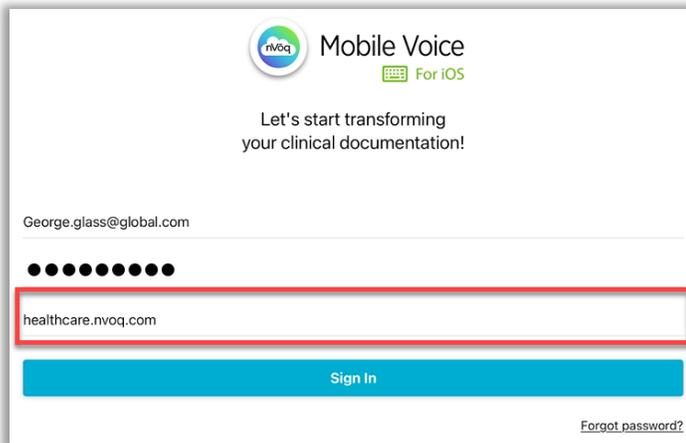
- You will receive an email with a link to reset your password. Click the link and follow the instructions to create a new password.



- On the Mobile Voice sign in screen, enter your nVoq username and new password.



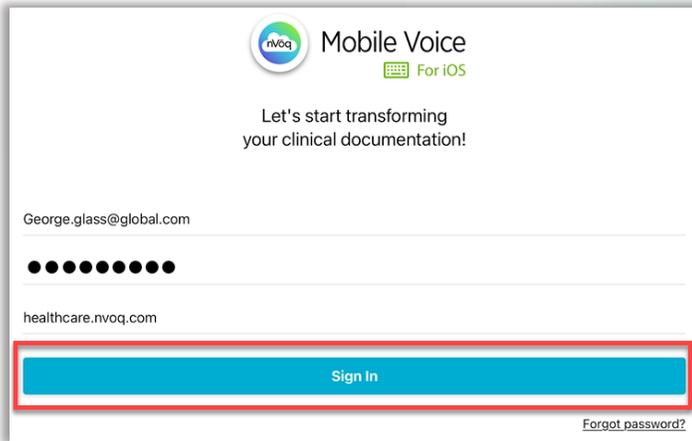
- Leave the system on the default (healthcare.nvoq.com).



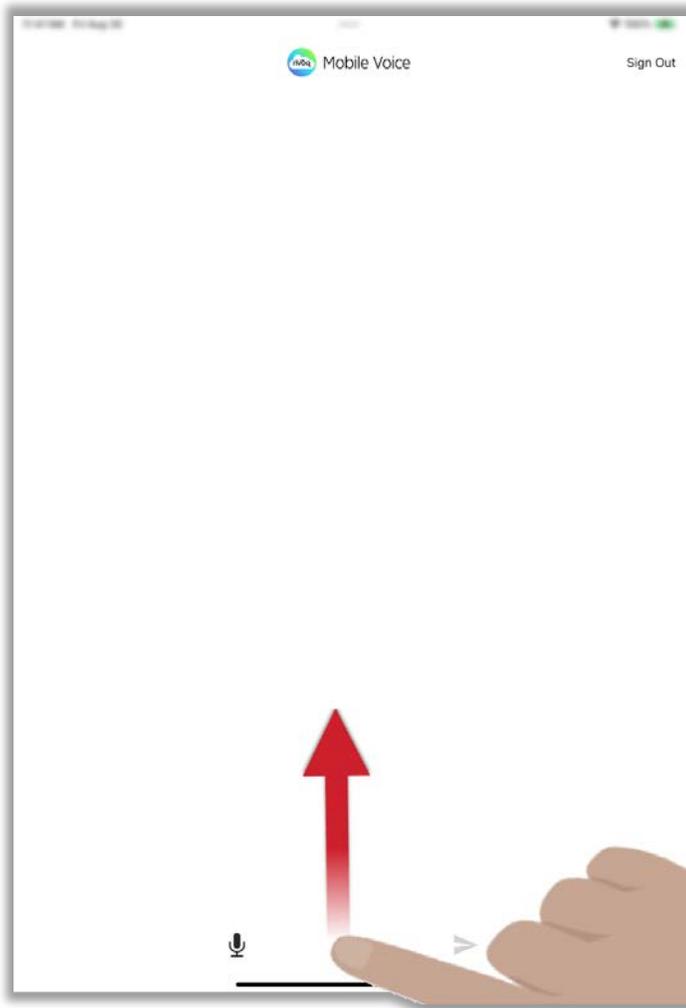


Mobile Voice For iOS

6. Tap the **Sign In** button.



7. You are taken directly to the dictation screen of Mobile Voice. **Swipe up from the dark line at the bottom of the screen** to go back to the home screen where you can select an application into which you would like to dictate.



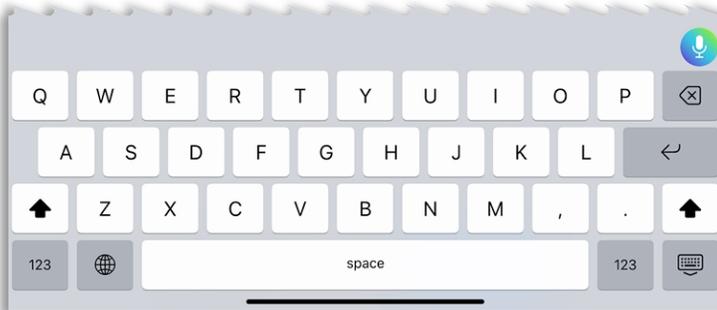
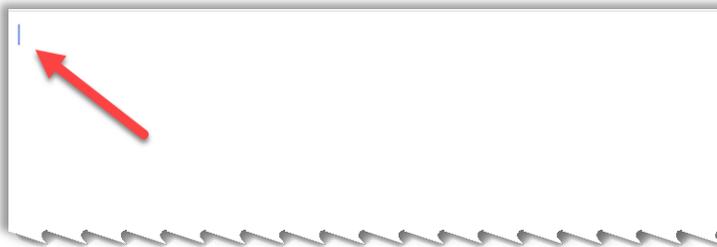


Use Dictation

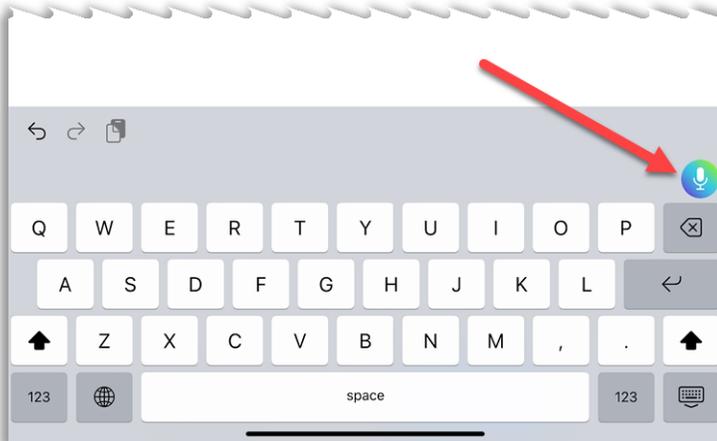
1. Open the application into which you want to dictate.



2. Place your cursor in the text area where you want to add text.



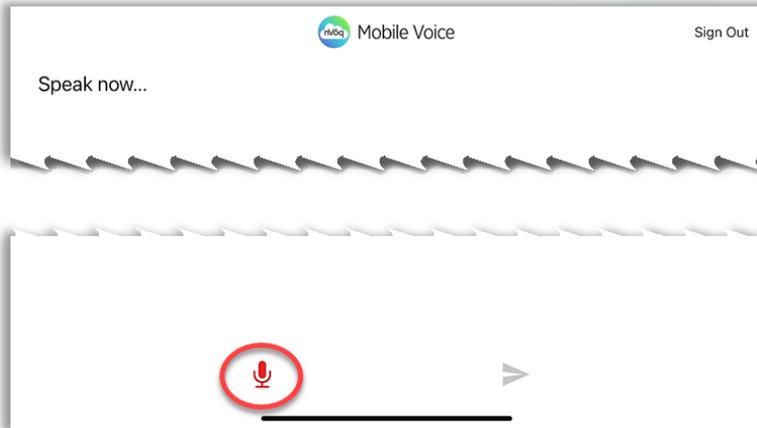
3. Tap the Mobile Voice dictation button.



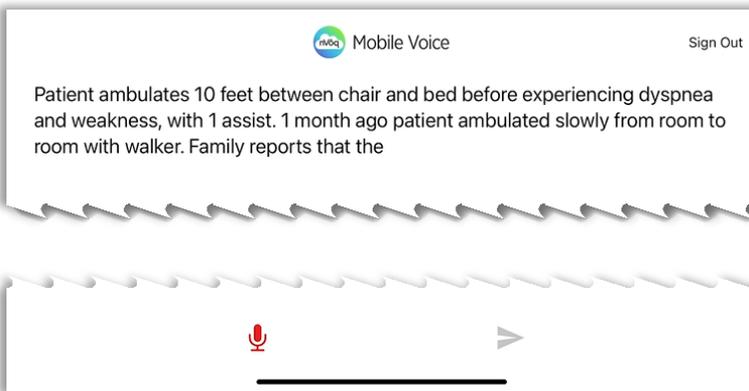


Mobile Voice For iOS

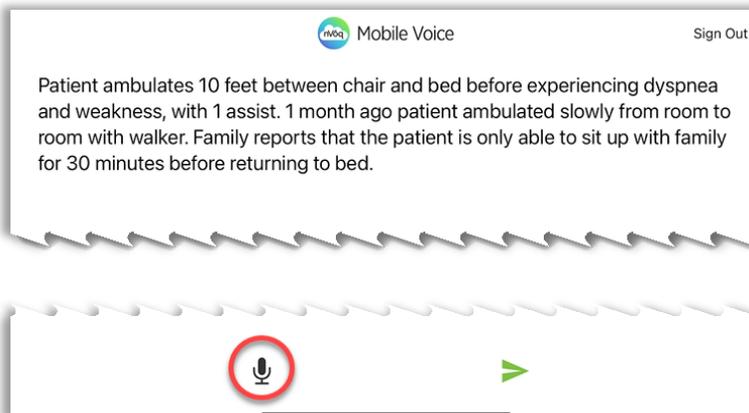
- The dictation screen opens in an active recording state, which is indicated by the microphone icon at the bottom of the screen being red.



- Say your dictation.



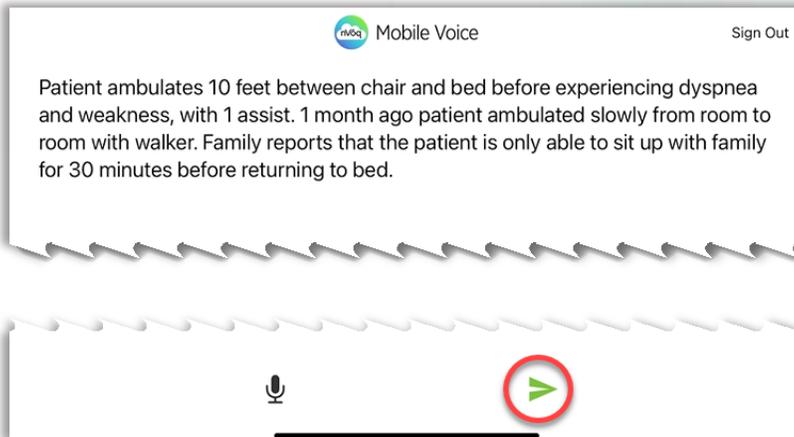
- Tap the **microphone icon** on the bottom of the screen to stop recording. The microphone is black when Mobile Voice is no longer recording.



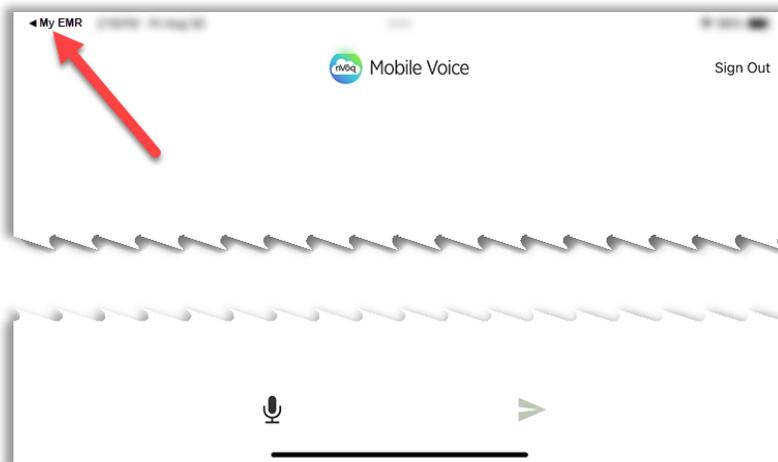


Mobile Voice For iOS

7. Tap the **green send icon** to send the transcript to your application.



8. After your text has been sent, go back to your application to see your note populated in the text area where your cursor was last placed. You may be able to click the ◀ link at the top-left of the screen, or you can swipe up from the dark line at the bottom of the screen and then tap the app icon on the home screen.



9. Your transcript appears in your application where you placed your cursor.

